INFORMATION TECHNOLOGY COMMITTEE
MINUTES
February 1, 2006

PLACE: Room 119   TIME: 8:30 A.M.

ITC MEMBERS ATTENDING: Hovell, Plehaty, Komm, Gray, Benitez, Shea, Ginsberg, Adams,
                                                 Dever, Agresta

Approval of Minutes
Ms. Benitez made a motion to approve the January meeting minutes as written. That motion was seconded by Ms. Shea and unanimously approved.

CityView Land Use Software - Ginsberg
Mr. Ginsberg updated the group on the status of CityView Phase I implementation. He noted that training for a number of Town employees starts on Monday, February 6th in the IT Training Room in Town Hall. The total training period will be nine days (sixty-three hours) long. Approximately 8 to 9 people will attend the first few sessions. Mr. Ginsberg will attend the most sessions of the 9 day overall training period—a total of seven days/49 hours. The project is still scheduled to "go live" in mid-March. Mr. Hovell said that CityView Phase II has been placed in next year's budget.

GIS Conversion - Ginsberg
Mr. Hovell noted that another project in next year's budget is the conversion from the existing GIS software, Geomedia, to new ESRI ArcView / ArcInfo software. Mr. Ginsberg will get Mr. Hovell the numbers prepared by the consultant Applied Geographics relative to the total cost of GIS conversion including hardware, software, conversion of existing data, and training. Mr. Ginsberg will also work on the rationales for the conversion, including but not limited to, better consistency and compatibility with third party software used by the police and fire departments. Mr. Gray mentioned that another advantage would be when hiring new employees, they are more likely to be familiar with the ESRI products.

Board of Education - Adams
Mr. Adams said that the Sophos anti-virus software has recently been updated and loaded on 1,500 computers within the school system.

Library—Gray
Mr. Gray said that no technology funds have been requested from the Town in next year's budget as all technology funds comes from The Friends of the Library. Much of what the Library is now doing is planning for the new building at the corner of Hecker Avenue and Boston Post Road. They have also recently outsourced their high level network support.

Police Department - Komm
Captain Komm said that he is pleased with the mobile data and complemented George Arreola of the IT Department on his fine work for the Police Department. Captain Komm also noted that three new servers are in and need some modifications.

Cable--Dever
Mr. Dever said that the camera, mounts and wire have arrived. Pat D'Arinzo of the Public Works Department is in the process of fitting out the old projection booth in the balcony of the auditorium. Mr. Dever said that he is also working on a guidance manual.

Security/Damage Prevention—Hovell
Mr. Hovell said that these types of issues need to be considered (i.e. security of the server rooms).

There being no other business, the meeting was adjourned at 9:10 A.M.

Respectfully submitted,

Jeremy B. Ginsberg

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